**VALAIS BLACKNOSE BREED SOCIETY**

**Meeting 6th March 2018, 7.30pm**

**Minutes**

**Present:**

David Hodge (Chairman) Julian Walters

Tom Hooper (Treasurer) Sarah Grose

Kate Little (Secretary) Douggie Little

Emma Collison (PR & Marketing)

1. **Minutes of last cttee meeting on January 16th 2018**

Noted. No matters arising

2. **Apologies**

Penny Coulter-Smith, Chris Slee and Stuart Billinghurst

3. **Review of AGM held on 10th February 2018**

 All felt that the AGM had gone well, with a friendly atmosphere. The hotel was pleasant and the room ideal for the purpose.

 Action: Secretary to send email of thanks to the Mount Pleasant Hotel.

 The draft minutes of the AGM were agreed.

 Action: Secretary to send draft minutes out to all members.

4. **Membership:**

 **(i)Spreadsheet data**

The data we have needs refreshing as there are members who seem not to have paid their subs for a no. of years. This needs checking against the Paypal and bank accounts. There is a problem of payments being spread out throughout the year, making the creation of an annual budget difficult. It was agreed that in future all membership subscriptions should be paid in January with a late payment charge from March 1st. In order to bring everyone into alignment it was agreed that any payments made in 2017 before 1st November would be the 2017 payment and a new payment would be required for 2018, but no late payment charge would be levied in 2018 in order to catch everybody up. Any payment made after 1st November 2017 would provide membership until 31st December 2018. All members would then make their next annual subscription payment in January 2019.

 Action: Treasurer to email all members in December 2018 to remind them of need to cancel existing direct debit/recurring Paypal payments throughout the year and set up new annual payments for January 2019 onwards.

 The membership fee was discussed and it was agreed to put the annual fee up to £50 per annum from January 2019 with £10 late payment charge. Any member joining during the year would pay the full annual payment.

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 (ii) **Membership Cards**

It was decided to incorporate membership cards into a Society keyring. The card would include the member’s name and membership no.

 Action: PR and Marketing Officer to order keyrings. Chairman to approve card design.

 (iii) **Newsletter**

It was agreed that there should be two Society newsletters per year, the first after Devon County Show (in May) and the second at the end of the showing season, giving advance notice of the February AGM.

5. **Finance:**

 **(i) Accounts**

The Society accounts for 1st July 2016 to 31st June 2017 have been filed with Companies House and HMRC. Forms have been submitted for a change to the bank account signatories.

 Given the charge made by Paypal for handling subscription payments, it was decided to suspend the Paypal account for the present time. In future all membership payments should be made by cheque or Bacs. However, overseas members may use the Paypal account in the shop section of the website to pay their subscriptions.

 Action: PR & Marketing officer to adjust the website accordingly.

 **(ii) Budget for the Year 2018/19**

Action: The Treasurer to draw up a draft budget for the next financial year (July 2018 – June 2019) for discussion at the next Committee Meeting.

 **(iii) Sponsorship**

Emma Collison was thanked for her sponsorship contribution for the next financial year. The Chairman offered to sponsorship the pre BBQ and social wine at the Dorset Ag. Show in September.

**6. The Society Website:**

**(i) Design options**

The new website is in the process of being created. It was decided that the following be included:

 (a) A secure Bacs payments option

 (b) The Breed standard information

 (c) Advertising bars, payable links to a stud name - £15 with logo

 (d) Sale of breed stock – this to be developed later

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**(ii) Sale of Merchandise**

It was agreed that the following merchandise would be offered in navy, bottle green and maroon with an embroidered Society logo:

 Ties - £15 Teeshirts – £20

 Hoodies - £35 Keyrings - £1.50 (free to members)

Action: PR & Marketing Officer to organise stock and to cost up white coats for showing, with embroidered Society logo.

7. (i) **Refreshing the paperwork:**

 The following paperwork was reviewed and changes suggested

* Application/subscription forms
* Leaflets

Action: Secretary and PR & Marketing Officer to organise

 **(ii) New data protection rules**

The impact of the new rules coming into force in May were discussed. The need to keep some data for financial reasons for six years was noted.

Action: Secretary to assess the need to keep relevant data.

8. **Arrangements for upcoming shows:**

**(i) Judges for the Dorset County Ag Show and the Nantwich Show**

Action: Secretary to contact these shows and offer to recommend judges for the Valais classes and discuss Society sashes (for champion ewe and ram) and bell (for champion of champions) for the latter. To advise that the bell is a perpetual prize.

**(ii) Rosettes and sashes**

Action: Secretary to cost up.

**(iii) Trade stand at Devon County Show**

The organisation of this was discussed. The next meeting of the Cttee will focus on the detailed arrangements for this show.

9. **Any other business**

(i) The NSA has asked for five photos of the breed for their records.

Action: PR and Marketing Office to send photos.

 (ii) NSA invoice – this has been paid.

10. **Date of next meeting**

This will take place on 3rd April at Buckland Brewer, in north Devon at 7pm. Directions to be sent with the agenda for the meeting.

Signed ………………………………………….. Date ……………………………….

 Chairman

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